

# EXAMPLE OF APPLICATION FORMS

## CAPACITY BUILDING GRANT

Funding for an organisation and/or backbone organisation to grow impact by developing competencies, strategies, systems and structures to improve organisational and/or community effectiveness.

APPLICATION CRITERIA	DEFINITION	RANKING %
What type of capacity building approach will funds be used for?	<p>Listed approaches:</p> <ul style="list-style-type: none"> <li>• Assessment (Needs/Feasibility)</li> <li>• Strategic Planning</li> <li>• Conference/Convening</li> <li>• Training (public, customised, online)</li> <li>• Coordinating Alliances &amp; Collaborative Efforts</li> <li>• Accreditation/Certification</li> <li>• Evaluation</li> </ul>	0%
Needs Statement	<p>Describe what specific challenge(s) you are trying to solve? How will the root causes of these challenges be addressed? Briefly describe your target population. Provide research or data/evidence that supports the need for support to this target population. Describe how you involve the voices of those who will ultimately benefit from your work.</p>	35%
Staffing Leadership	<p>Describe the roles of this capacity building initiative including anyone who will be responsible for leading the activities. Describe the qualifications of the leaders and why they are the best candidate(s) to deliver this initiative. If third parties are hired, discuss their role and expertise.</p>	35%
<p>Budget Financial Requirements</p> <p><i>NOTE: There are two columns to complete for the budget template when submitting a capacity building request. The first column is the overall organisation budget for the whole organisation. The second column is specific to just the capacity building initiative budget. The organisation budget should always be larger than the capacity building initiative budget.</i></p>	<p>If applicable, is the organisation in good standing with the Charities Commission?</p> <p>Organisations with less than \$50K annual income must provide income statement and balance sheet for current fiscal year</p> <p>Organisations with more than \$50K annual income but less than \$450K must provide full GAAP Financials (Income Statement, Balance Sheet, and Cash Flow Statement for current fiscal year).</p> <p>Organisations with an annual income over \$450K must provide the most recent audited financials and provide full GAAP financials</p>	30%