

EXAMPLE OF APPLICATION FORMS

PROJECT GRANT

Funding to support a specific project or service to be provided to the community.

APPLICATION CRITERIA	DEFINITION	RANKING %
Project Description	Provide brief overview of the project goals and objectives.	5%
Primary Focus Area	1. Community Health 2. Cultural & Community Connections 3. Economic Participation 4. Fundamental Needs 5. Public Education	0%
Collaborative Efforts	Provide list of all collaborators demonstrating commitment to the collaborative effort. <i>Provide details of a completed or proposed collaboration plan.</i> Only applicable if grant request includes a collaborative effort approach.	10%
Needs Statement	Describe what specific challenge(s) you are trying to solve. How will the root causes of these challenges be addressed? Briefly describe your target population. Provide research or data/evidence that supports the need for support to this target population. Describe how you involve the voices of those who will ultimately benefit from your work.	20%
Project Strategy	(See grid on page 32)	30%
Staffing Leadership	Describe the roles of this project including anyone who will be responsible for project management or for leading the project activities. Describe the qualifications of the project leaders and why they are the best candidate(s) to deliver this project.	20%
Budget Financial Requirements	If applicable, is the organisation in good standing with the Charities Commission? Organisations with less than \$50K annual income must provide income statement and balance sheet for current fiscal year. Organisations with more than \$50K annual income but less than \$450K must provide full GAAP Financials (Income Statement, Balance Sheet, and Cash Flow Statement for current fiscal year). Organisations with an annual income over \$450K must provide the most recent audited financials and provide full GAAP financials.	15%

PROJECT STRATEGY

Project Strategy comprises Project Activities and Project Measurement (see below) and combined this makes up 30% of the overall application scoring.

* Example programme indicators and example measurement methodology tools are listed on [Appendix A](#) on pg. 41 and [Appendix B](#) on page 50.

The core questions are the following:

PROJECT ACTIVITIES

Goal	Activity/Strategy	Frequency	Participants
Describe the goal of the project	Describe the activities delivered to achieve the identified outcome	Indicate frequency of activities and when they will occur — number of days and time	Number of anticipated participants engaged in this activity

PROJECT MEASUREMENT

Focus Area	Priority Area	Identified Outcome	Indicator	Measurement Methodology	Recipients
Use the dropdown menu in the online grant application system to select the focus area of this goal	Use the dropdown menu in the online grant application system to select your priority area	Use the dropdown menu in the online grant application system to select your identified outcome for this goal	Describe the indicator by which the identified outcome will be measured <i>Example indicators in Appendix A</i>	Describe your data collection method and how you will measure progress on your indicator <i>Example methodologies in Appendix B</i>	# of anticipated participants that will successfully benefit from this outcome