



## Centennial Success Coach Programme

A Centennial Success Coach (CSC) is a post-secondary graduate who has demonstrated successful completion of post-secondary education/certification. A CSC will provide leadership and guidance to a first-year Centennial Scholarship Recipient. Their primary focus is to support the overall success of the student's transition to post-secondary education. A CSC must demonstrate willingness, patience, and passion for the student's advancement in post-secondary education. The CSC will facilitate virtual meetings twice a month with their mentee over the course of the academic school year to establish a bond and provide them with information and support to navigate throughout their post-secondary education.

## Centennial Success Coach profile

A Centennial Success Coach should possess the following skill set and requirements:

- Possess a clear understanding of the skills, expectations, and support systems required for success in higher education or certification pathways
- Have completed a post-secondary degree or an accredited certification program
- Assist in the development of skills necessary for students to complete their post-secondary education
- Encourage students to interact frequently with their academic & financial advisors and campus resources
- Give feedback on observed behavior and report performance to Centennial staff-
- Engage in data-informed coaching practices, including documenting engagement frequency and quality tracking, tracking scholar responsiveness and milestone completion
- Guides students in setting short and long-term goals aligned with their educational, career and personal aspirations
- Provide encouragement, inspiration, and motivation while reinforcing ownership and personal responsibility
- Help build self-confidence through strengths-based coaching and reflective dialogue
- Preference is given to applicants who have had at least five years of work experience since graduating from post-secondary education.
- Ability to demonstrate a service-oriented mindset, leveraging previous professional and lived experiences with integrity and humility
- Previous experience as a mentor coach or advisor would be an asset.

## What does a Centennial Success Coach gain?

There are unique benefits to serving as a Centennial Success Coach, such as but not limited to the following:

- Successful candidate will participate in a professional development programme focused on specific skills and abilities to become a successful Coach.
- Receive coaching throughout the year from their PeerForward Trainers
- Mentoring and advising skills
- Enhancement of leadership skills
- Enhancement of interpersonal and communication skills
- Enhancement of community-building skills
- Development of transferable leadership skills that can be applied to success in the future
- Enhancement of professional resume

## Centennial Success Coach Commitment

- Building supportive, encouraging relationships that help scholars feel grounded, motivated, and confident as they navigate their academic and personal journeys.
- Supporting scholars in developing transferable leadership, life, and self-management skills that strengthen their readiness for future opportunities.
- Consistently tracking student growth, engagement, and goal progress through thoughtful note-taking, data collection, and reflection to help identify both strengths and areas where additional support may be needed.
- Contributing to a culture of shared accountability by documenting successes, challenges, and emerging needs, and communicating insights to the Programme Coordinator to strengthen coordinated, wraparound support for each scholar.

CSCs are expected to:

- Conduct a minimum of two monthly check-ins focused on academic progress, persistence, and student well-being
- Encourage student ownership of goals, timelines, and follow-through
- Support students in identifying and utilizing campus resources (academic, financial, wellness, advising)
- Participate in cohort-based huddles and joint engagement spaces with recipients
- Complete required documentation and reporting aligned to program metrics

#### Time Commitment & Expectations

##### Annual Training & Program Foundations

- July 1 Program Platform Training (Mandatory): Comprehensive base training for all CSCs and Scholars covering the following topics:
  - Coaching philosophy and expectations
  - Postsecondary ecosystem navigation
  - Rapport and relationship-building
  - Personal and professional development
- Cohort & Joint Engagement
  - Four Virtual CSC Cohort Huddles annually
  - Joint CSC + Scholar Huddles
    - Fall: September & November
    - Spring: February & March
  - Reporting
    - Participation in Huddle Attendance Survey to assess engagement fidelity

Applications open April 20, 2026, and will close May 8, 2026.

If you are interested in this opportunity, please apply [HERE](#).